

APPLICANT INFORMATION AND GUIDELINES

The Victorian Branch of the AASW invites applications for the Lyra Taylor Fund Grant from AASW members seeking to undertake a research project that advances the social work profession. In 2018, a total of \$7,500 will be available in grant funds.

About the Lyra Taylor Fund

Miss Lyra Taylor was born in New Zealand in 1894. She graduated Bachelor of Laws (University of New Zealand) and practiced as a barrister from 1918 to 1925. Arising out of a growing interest in the social implications of the law, she went to the USA and undertook a Master of Arts in Social Economics and Social Work in 1927 at the John Hopkins University.

In 1944, at the invitation of the Director-General of Social Services, Lyra Taylor was appointed Administrative Officer of the Social Work and Research Branch in the Commonwealth Department of Social Services. She retired from the department at the age of sixty-five and in July 1959 took up the position of Assistant Director of the Old People's Welfare Council of Victoria. In 1965 she was appointed Acting Director of the National Old People's Welfare Council of Australia and in 1966 her position as Director of that organisation was confirmed. She retired for the second time on 31 January 1969.

Lyra Taylor made a unique contribution to the development of social work in Australia, including a most significant contribution to the formation of the Australian Association of Social Workers. She was a member of the foundation committee, and one of the speakers at the inaugural meeting of the Association in 1947.

When she died on 23 March 1979, she bequeathed her estate to the Victorian Branch of the Australian Association of Social Workers 'to be used at the discretion of the Trustees and Committee.'

In 1982, the Victorian Branch Committee of Management decided that the bulk of the bequest, \$55,000, should be invested in perpetuity, and that the real value of the bequest be maintained through the re-investment of a portion of the interest each year. In this way, the bequest is available for the benefit of continuing generations of social workers. The remainder of the interest is available for the Lyra Taylor Fund Grants.

The Purpose of the Lyra Taylor Fund

The Lyra Taylor Fund primarily exists to advance social work by: -

- Promoting, improving and maintaining standards of professional practice, education and research;
- Establishing and maintaining continuing professional education opportunities for members; and
- Educating and informing the public and community institutions as to the aims and objectives of professional social work.

Grant Timeline

Applications Open: Monday 1 January 2018

Applications Close: 16 March 2018

Successful Applications Announced: Late April 2018

Research Project Commencement: As negotiated with the Lyra Taylor Fund Committee

Final Project Report Submitted: As negotiated with the Lyra Taylor Fund Committee

Eligibility

General Conditions

- The Principal Researcher must be an AASW member.
- All applications must include all requested documentation by the nominated closing date. A lack of clarity or a lack of completeness in documentation may render an application ineligible.

Specific Conditions

- The researcher and the Lyra Taylor Fund Committee will sign a Grant Agreement.
- The research must commence no later than the date stipulated in the Agreement.
- The successful applicant/s must provide a Mid-Project Progress Report to the Victorian Branch (aaswvic@asw.asn.au) by the date stipulated in the Agreement.
- The successful applicant/s must provide a Final Report to the Victorian Branch (aaswvic@asw.asn.au) by the date stipulated in the Agreement.
- The successful applicant/s must acknowledge the AASW/Lyra Taylor Fund in all presentations and publications relating to the research.

Funding Rules

- Projects can have the support of a partner organisation in the form of 'in-kind' or financial support.
- Projects already in receipt of funding will not be accepted.
- Funding cannot be transferred to another organisation.
- Principal researchers must be ongoing members of the Australian Association of Social Workers.
- All applications must address all the selection criteria on the application form.
- Conference funding is limited to a maximum of 10% of the total grant awarded.

- Grant recipients are required to provide a Mid-Project Progress Report and a Final Report to the Victorian Branch.
- No additional funding will be available beyond the initial grant other than by way of a new application.

Funding Disbursement

The grant will be disbursed in three payments as outlined below: -

- **(20% of grant) initial payment** by Electronic Transfer upon signing the Agreement.
- **(60% of grant) mid-project payment** by Electronic Transfer will be made upon submission of the Mid-Project Progress Report.
- **(20% of grant) final payment** by Electronic Transfer for the balance of the grant upon submission of the Final Report.

The grant recipient will submit an invoice to the AASW to request payment at the three points throughout the project period.

Application Requirements

A complete application requires the submission of the following: -

- A completed **Application Form**
- A **Curriculum Vitae** for all members of the research team
- **Ethics Approval** or Evidence of Application for Ethics Approval (where appropriate)
- Any other relevant documents

Selection Criteria

All applications will be assessed against the following criteria: -

- Relevance
- Significance
- Method
- People
- Budget

The Lyra Taylor Fund Committee comprises the selection committee for this purpose.

Applicants will be advised in writing of the outcome of the selection process.

Further Information & Submission of Applications

Submissions will be accepted in hard copy format via mail or in digital format via email.

Hard Copy Applications	Electronic Applications
Anneka Farrington Professional Officer AASW Victorian Branch PO Box 2008 Royal Melbourne Hospital VIC 3050	Attention: Anneka Farrington aaswvic@asw.asn.au

Should you have any further questions, please contact Anneka at the Victorian Branch via the email address above or on (03) 9320 1088.