

Referee Statement

Explanatory notes for employers/supervisors completing this reference

You have been asked to complete this statement by a social worker (applicant) who is seeking to become accredited by the Australian Association of Social Workers (AASW) as an AASW Accredited Family Violence Social Worker (AFVSW).

There are 6 criteria/components to the accreditation process. An applicant must:

- Hold current membership of the AASW;
- Have at least 2 years' full-time equivalent (FTE) **post-qualifying** social work experience in a Family Violence setting or demonstrably related position within the past five years. An applicant must be able to articulate how their experience meets the *AASW Family Violence Social Worker Capability Framework*
- Have received at least 2 years' full-time equivalent (FTE) post-qualifying supervision in a Family Violence setting or demonstrably related position within the past five years
- Have met the current AFVSW Continuing Professional Development requirements as outlined in the AASW CPD Policy
- Arrange an employer or supervisor to provide a referee statement confirming skills, competencies and 2 years' full-time equivalent (FTE) experience have been completed within the past 5 years in line with the recent practice requirement.

For further information about the criteria please refer to the AASW Requirements and Application form as listed below.

The AASW requires information on the applicant's capabilities to practice according to the *AASW Family Violence Social Worker Capability Framework*.

Please note that you **may** be contacted directly by the assessing officer if further clarification is needed.

In preparing your reference you may find it helpful to refer to the definitions and documents that follow these explanatory notes

Documents

AASW Criteria and application for AASW Accredited Family Violence Social Worker (PDF attachment)

AASW Capability Framework for AASW Accredited Family Violence Social Worker (PDF attachment)

AASW [Supervision Standards](#) 2014

Further information or to submit

Feel free to call the Accreditation and Standards Team for assistance on 03 9320 1077.

Please either return this reference to the applicant, or if you prefer, forward directly to:

credentialing@asn.au

or

AASW Credentialing Team
Australian Association of Social Workers
PO Box 2008
ROYAL MELBOURNE HOSPITAL VIC 3050

Section 1: Referee Statement

This is to be completed by an employer/supervisor - past or present.

Please note: you must 'Save As' before completing the document.

Applicant's name:

Your personal details:

Preferred Title

First Name

Surname

Position/job title

Organisation

Address for correspondence

Work Phone

(include area codes)

Email

Relationship with applicant:

Please describe your relationship with the applicant and the nature of your role as employer/supervisor. Please include relevant dates and details of the practice setting in which you work (or worked) with the applicant. If you require more space, please feel free to attach a separate typed and signed page.

If possible, please provide comments regarding the applicant's employment equivalence within the last 5 years, (for example 'the applicant currently is employed 0.8 FTE however, from Jan 2015

- Oct 2017 was employed full time').

Qualifications:

Please state your qualifications (including your supervision training).

Experience:

Please state your experience in the family violence field and your supervision experience.

Section 2: AASW Accredited Family Violence Social Worker – Referee Statement

The *Capability Framework for AASW Accredited Family Violence Social Workers* is used by applicants applying for accreditation to demonstrate their knowledge, skills and experience in family violence. We structured this referee statement using this Framework as a foundation.

Please tick the appropriate box against each of the standards listed to indicate that in your view, the applicant meets or does not meet this standard. There is additional space for comments if required.

| Specialist Knowledge | | Competent | Requires development | Have not observed / not relevant |
|----------------------|---|--------------------------|--------------------------|----------------------------------|
| | Knowledge of key legislative, policy, practice and theoretical frameworks | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Further comments:

| Capability 1: Engages effectively with those accessing services | | Competent | Requires development | Have not observed / not relevant |
|---|---|--------------------------|--------------------------|----------------------------------|
| Ability 1a | Provides responses within appropriate theoretical and practice-based frameworks | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 1b | Engages appropriately with those from Aboriginal and Torres Strait communities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 1c | Engages appropriately with those from diverse communities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Further comments:

| Capability 2: Identifies and assesses family violence risk | | Competent | Requires development | Have not observed / not relevant |
|--|--|--------------------------|--------------------------|----------------------------------|
| Ability 2 | Identifies and assesses family violence risk | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Further comments:

| Capability 3: Manages risk and prioritises safety | | Competent | Requires development | Have not observed / not relevant |
|--|---|--------------------------|-----------------------------|---|
| Ability 3a | Manages risk, including high risk and complex needs, in an ongoing way | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 3b | Promotes accountability and establishes change-promoting relationships with perpetrators of family violence | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Further comments:

| Capability 4: Provides effective services | | Competent | Requires development | Have not observed / not relevant |
|--|--|--------------------------|-----------------------------|---|
| Ability 4a | Leads coordination and monitoring of multidisciplinary case management plans, and modifies plans, where required | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 4b | Supports women to maintain a parenting role in instances of family violence | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 4c | Develops cross sector and multidisciplinary practice and capacity to respond appropriately to family violence | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 4d | Develops systems to support evidence-based practice and deliver services against outcome measures) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 4e | Works within established protocols and procedures of their sector /system /organisation | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 4f | Provides consultation services, support, supervision and debriefing to multidisciplinary organisations | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Further comments:

| Capability 5: Advocates for legislative, policy and practice reform within the context of their role | | Competent | Requires development | Have not observed / not relevant |
|---|---|--------------------------|-----------------------------|---|
| Ability 5a | Engages in activities to increase awareness of family violence across the broader community | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 5b | Works with others to achieve legislative and policy reform | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ability 5c | Makes recommendations to government on policy and practice reforms required | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Further comments:

| | Yes | No |
|--|--------------------------|--------------------------|
| In your professional opinion is the applicant capable of practicing, either directly or indirectly, in accordance with the AASW Family Violence Social Worker Capability Framework? | <input type="checkbox"/> | <input type="checkbox"/> |

Please provide a final referee statement related to the applicant.

Section 4: Declaration

I declare that:

1. The information I have supplied on this form and any attachments is complete, correct and up to date.
2. I have read and understood the information supplied to me in the explanatory notes accompanying this application.

Signature:

Date:

How to submit:

You can return this referee statement to the applicant, or if you prefer, forward directly to:

credentialing@asw.asn.au

or

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Australian Association of Social Workers
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