

Referee Statement

Explanatory notes for employers/supervisors completing this reference

You have been asked to complete this statement by a social worker (applicant) who is seeking to become accredited by the Australian Association of Social Workers (AASW) as an AASW Accredited Child Protection Social Worker (ACPSW).

There are 6 criteria/components to the accreditation process. An applicant must:

- Hold current membership of the AASW;
- Have at least 2 years' full-time equivalent (FTE) **post-qualifying** social work experience in a child protection setting or demonstrably related position within the past five years. An applicant must be able to articulate how their experience meets the [AASW Child Protection Social Worker Capability Statement](#);
- Have received at least 2 years' full-time equivalent (FTE) post qualifying supervision in a child protection setting or demonstrably related position within the past five years;
- Have met the current ADSW Continuing Professional Development requirements as outlined in the AASW CPD Policy;
- Arrange an employer or supervisor to provide a referee statement confirming skills, competencies and 2 years' full time equivalent (FTE) experience have been completed within the past 5 years in line with the recent practice requirement.

For further information about the criteria please refer to the AASW Requirements and Application form as listed below.

The AASW requires information on the applicant's capabilities to practice according to the [AASW Child Protection Social Worker Capability Statement](#)

Please note that you **may** be contacted directly by the assessing officer if further clarification is needed.

In preparing your reference you may find it helpful to refer to the definitions and documents that follow these explanatory notes

Documents

[AASW Capability Statement for AASW Accredited Child Protection Social Worker](#)

AASW [Supervision Standards](#) 2014

Section 1: Referee Statement

This is to be completed by an employer/supervisor - past or present.

Please note: you must 'Save As' before completing the document.

Applicant's name:

Your personal details:

Preferred title: Mr Mrs Ms
 Miss Dr Other

Full name:

Position/job title:

Organisation:

Address for correspondence:

Town/Suburb:

State: postcode:

Work phone: Email:

(include area codes)

Relationship with applicant:

Please describe your relationship with the applicant and the nature of your role as employer/supervisor. Please include relevant dates and details of the practice setting in which you work (or worked) with the applicant. If you require more space, please feel free to attach a separate typed and signed page.

If possible, please provide comments regarding the applicant's employment equivalence within the last 5 years, (for example 'the applicant currently is employed 0.8 FTE however, from Jan 2016 – Feb 2019 was employed full time').

Qualifications:

Please state your qualifications (including your supervision training).

Experience:

Please state your experience in the child protection field and your supervision experience.

Section 2: AASW Accredited Child Protection Social Worker – Referee Statement

The [Capability Statement for AASW Accredited Child Protection Social Workers](#) is used by applicants applying for accreditation to demonstrate their knowledge, skills and experience in the child protection field. We structured this referee statement using this Framework as a foundation, please refer to this as you complete this referee statement.

Please tick the appropriate box against each of the capabilities listed to indicate that, in your view, the applicant meets or does not meet this capability. There is additional space for comments if required.

Capability 1: Engagement		Competent	Requires Development	Have not observed / not relevant
1a	Demonstrated understanding of effective engagement practices with children, their families, communities, other professionals and key stakeholders to increase child safety and well-being	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1b	Demonstrated ability and practices to build productive effective and ethical relationships in the context of working with vulnerable children and families, communities, other professionals and key stakeholders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Further comments:

Capability 2: Application of theory and research to inform practice		Competent	Requires Development	Have not observed / not relevant
2a	Demonstrated understanding and application of the theories and frameworks applied in the child protection context	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2a	Ability to conduct effective holistic assessment of children and families, applying a range of theories and approaches, including ability to identify next steps to best support children and families	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Further comments:

Capability 3: Culturally responsive practice with Aboriginal and Torres Strait Islander, children, their families and communities		Competent	Requires Development	Have not observed / not relevant
3a	Demonstrated understanding of the ongoing impacts of past policies and practices in relation to Aboriginal and Torres Strait Islander communities and how past and present policies and practices currently impact on social workers engagement with Aboriginal and Torres Strait Islander families	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3b	Effectively engages with Aboriginal and Torres Strait Islander, children, their families and communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Further comments:

Capability 4: Legal, ethical and anti-oppressive recording of practice		Competent	Requires Development	Have not observed / not relevant
4a	Demonstrated knowledge and application of relevant legislative, regulatory and ethical frameworks underpinning effective documentation and recordkeeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4b	Ability to demonstrate high degree of knowledge and skills in ethical and appropriate documentation of case notes, assessments, and report writing that adheres to anti oppressive and client centred practice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Further comments:

Capability 5: Advocacy and practice improvement		Competent	Requires Development	Have not observed / not relevant
5a	Demonstrated knowledge related to advocacy and practice improvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5b	Advocates for legislative policy and practice reform/improvement within the context and	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	sphere of influence of their role			
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Further comments:

Capability 6: Commitment to ongoing professional development, supervision and self care		Competent	Requires Development	Have not observed / not relevant
6a	Demonstrated knowledge related to commitment to ongoing professional development, supervision and self-care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6b	Committed to ongoing professional development and supervision and self-care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Further comments:

	Yes	No
In your professional opinion is the applicant capable of practicing in accordance with the AASW Child Protection Social Worker Capability Statement?	<input type="checkbox"/>	<input type="checkbox"/>

Please provide a final referee statement related to the applicant.

Section 4: Declaration

I declare that:

1. The information I have supplied on this form and any attachments is complete, correct and up to date.
2. I have read and understood the information supplied to me in the explanatory notes accompanying this application.

Signature:

Date:

Further information or to submit:

Feel free to call the Credentialing Team for assistance on 03 9320 1000. Please either return this reference to the applicant, or if you prefer, forward directly to: credentialing@asw.asn.au