

Credential Invigilator Process and Form

Case Study Process

- Applicants should advise of case study activity place, date and time in a reply email.
- This invigilator form must be sent to your nominated invigilator for completion and returned as soon as possible to credentialing.AASW@asw.asn.au
- The case study information will be sent to the invigilator prior to the activity. It is not to be released to the applicant until the time of the case study activity
- The case study activity is to be completed within a dedicated time allocation (refer to text of email sent to applicant)
- The invigilator shall email the completed case study activity and a confirmation that the case study conditions have been met to credentialing.AASW@asw.asn.au at the completion of the time allocation.

Candidate Full name:

Invigilator Full name:

Invigilator Phone: Invigilator Email:

Invigilator Declaration

I agree to be an observer and invigilate the case study activity under the following conditions:

- The case study activity is to be completed solely by the candidate.
- The case study is to be released to the applicant at the time of the case study activity.
- The case study activity is to be completed within the dedicated time allocation.
- I will have a line of sight of the candidate at all times during the case study activity.
- I will ensure that the candidate completes the activity on a computer without using any devices or literature to access information and will be satisfied that the candidate has completed the activity using only their professional knowledge, skills and experience.
- I confirm that I am not a family member, spouse/partner, and do not report directly to the applicant.
- At the completion of the case study activity I will sign a declaration that the above conditions have been met.

Signature:

Date: