Gain skills in the combined areas of social work and legal frameworks in preparing case notes.

In this half day workshop you will learn:

• Key aspects of case notes for social workers
• What to include
• Ethical approaches to case records
• Relevant legal principles re case notes, subpoenas and going to court
• How information should be presented
• Recording the termination of a service or support
• How to present quality social work case notes
• Participants will be provided with the ‘Ten Top Tips’ of case noting.

**Presenter details**

Darren McGeachie

Darren is qualified in law and social work and practiced as a solicitor in private practice for a number of years. He has worked as a Solicitor and Senior Conciliator with the Equal Opportunity Commission. His current interests are in organisational consultancy, coaching, dispute resolution and workplace investigation. He has trained as a mediator with LEADR, and coaches trainee mediators at the University of South Australia. He lectures in law and social work at Flinders University, and is a past Vice President of the Employee Assistance Professional Association of Australia Inc (EAPAA). He also holds the Certificate iv in Workplace Assessment, and acts as a trainer in the area of case recording.

**Register online via the AASW website**

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